University of Glasgow

Academic Standards Committee – Friday 24 May 2019

Report on the Review of Annual Monitoring

Jane McAllister, Senate Office

Update

In September 2018, it was reported that the review of annual monitoring had been overtaken by plans for a project associated with the Evidence-led Enhancement Theme. Funding from the enhancement theme is to be used to employ two interns to conduct interviews with key stakeholders in annual monitoring, Heads of School, Learning & Teaching Conveners, Quality Officers, etc, to gather views on how annual monitoring could be more useful and integrated with other activity. Unfortunately, the recruitment process has been severely delayed due to systems issues, however, it is now progressing with interviews being held on 20 May 2019. Following this, the newly appointed interns will begin work as soon as possible. A communication introducing the interns and explaining the process will be sent to all stakeholders shortly. We expect proposals to come to ASC in October 2019.

In the meantime, amendments to the College Annual Monitoring Form for the current session have been agreed with the College Quality Officers. These are intended to simplify and streamline reporting to ASC. The draft form is attached for information as **Appendix 1**. Comments are welcome before the form is finalised later in May.

The aim of Annual Monitoring is to maintain quality and improve provision through identifying action that can be taken to improve future student experience.

This form should be used to capture a focused and concise reflective summary of annual monitoring activity at school and subject level. Bullet list format is encouraged.

College	

Please comment on the following themes. Issues that are highlighted as requiring work will be reported to the College and/or University (please specify next to each issue)	
Student support (including mental health)	
What is working well?	**What needs work?**
Learning and teaching (including assessment and feedback)	
What is working well?	**What needs work?**
Quality and suitability of teaching spaces, and timetabling	
What is working well?	**What needs work?**
Staffing levels (including administrative support)	
What is working well?	**What needs work?**
University facilities (including IT, conference and library facilities)	
What is working well?	**What needs work?**
University systems (including MyCampus, Moodle, URKUND and EvaSys)	
What is working well?	**What needs work?**
Marketing, recruitment and admissions	
What is working well?	**What needs work?**
Other themes/issues	
What is working well?	**What needs work?**

Good Practice	
What practices are innovative? (Please include a named contact for each piece of innovative practice)	Where, if anywhere, would you disseminate this innovative practice?

Hot Topics
Do you have any comments on the following topics?

Additional matters
Please highlight any additional matters that you wish to raise from this year's Annual Monitoring cycle