

University of Glasgow**Academic Standards Committee – Friday 15 April 2016****Report from the Joint Board of the University of Glasgow and
Christie's Education held on 20 November 2015****Ryan Reed, Academic Collaborations Office****For Approval****1. Membership**

The Board had received a paper outlining a revised membership. The Joint Board **resolved to recommend** the new membership to the Academic Standards Committee (ASC). The purpose of the revision was to reduce the size of the Board to make meetings and scheduling more manageable.

The membership is attached to this report at Appendix 1.

For Noting**2. Remit and Membership 2015-16**

The Convener welcomed the current Christie's Education (CEDU) Student Representative Ms Lauren Crais and Ms Luciana Fabbri, who would be taking over the role for the coming academic year. This would be Ms Crais' last Joint Board. The Board thanked Ms Crais for her participation and contributions.

The Convener welcomed Mr Andrew Bradburn who had been asked to attend the Joint Board meetings. Mr Bradburn would be acting as the administrative contact in the School of Culture and Creative Arts at the University of Glasgow (UoG).

3. Matters Arising**3.1. Name changes to MLitt and PG Diploma programmes (Minute 4.2)**

This was now complete and changes reflected on the University of Glasgow (UoG) website as appropriate.

3.2. Timing of Joint Board meetings and reporting and Action Plan (Minute 12.3)

The Board confirmed the position set out in the minutes of the last meeting that the Board would normally meet in April and October, taking necessary account of other business commitments.

It had also been agreed that in place of a detailed interim report at the April meetings the Board would receive an updated action plan which would outline progress against actions and issues added to the plan at the October meetings. This would reduce the administrative burden on the validated partner.

4. Annual Report on MLitt, PG Dip, MSc and MA (Hons) Programmes

The Convener thanked Professor Michael for the report that had been received.

The Convener noted that there had been a down turn in applications and student numbers in general, but reduced numbers were particularly evident in Arts of China and Antiquity to Renaissance PGT programmes.

The Board noted that there had been a number of revisions to CEDU's management and committee structures which were detailed more fully in the CEDU QAA Self-Evaluation Document.

The provision of timely feedback had been highlighted in the report as an area for improvement. The Convener shared that this had been an area of focus for the University also, alongside the improvement of quality in feedback and the promotion of 'feed forward' comments on student work. Ms Crais explained that there had been a marked improvement in the timeliness of feedback, in the view of students.

Professor Pearce enquired if there was any update on a possible move of premises for CEDU from Great Titchfield St. Ms Hay confirmed that the longer term plan was to move to South Kensington, but that for the time being the lease at Great Titchfield St was likely to be extended.

5. Student Report

The Convener invited a report on behalf of CEDU students. Ms Crais provided a positive report to the Board and it was noted that there were no immediate concerns which required Board action. Ms Crais highlighted:

- the improvements in the provision of feedback to students;
- a positive response to feedback from students to Christie's Education which resulted in streamlined processes and structures for student representation;
- election and training of student representatives had been improved with a new handbook being created and support being provided to incoming representatives by incumbents.

The Convener thanked Ms Crais for her report.

6. QAA HER Review

The Convener invited Ms Guernaoui to provide an update on the recent QAA review visit to CEDU. Early indications were that the visit had been positive and there was an expectation that key findings would be available within 3-4 weeks.

The review panel had shown a particular interest in committee structures, policy approval processes, assessment policy and enhancement, particularly the student portal operated by CEDU.

7. Revalidation Event

CEDU suggested dates in either March or May for the revalidation event which was due to take place for CEDU programmes. It was agreed that including the MSc Art, Law and Business in any revalidation would be sensible so as to bring the cycle of revalidation into line for all validated programmes.

Mr Reed and Ms Guernaoui would liaise further on the most suitable date and this would then be arranged.

8. Creation of PGDip Art, Law and Business

The Board had received a paper setting out proposals for a standalone PGDip programme in Art, Law and Business. This would share the same taught courses as the MSc in Art, Law and Business. CEDU had evidence to suggest recruiting directly onto a PGDip rather than this only being offered as an exit award would appeal to a professional/CPD market.

Mr Reed had confirmed with colleagues in the Senate Office that no programme approvals were required and that the creation of this new pathway would be an administrative exercise requiring a new programme specification and support document.

The Board approved the proposal. Mr Reed would progress with Senate Office and CEDU.

9. Immigration and Visas

The Board heard that CEDU would apply for their Tier 4 licence from the UK Home Office as soon as possible. The Home Office had indicated a willingness to expedite the application process and required visit to CEDU as per discussions with senior Home Office officials: the University's Deputy Secretary and Tier 4 Compliance Manager; and CEDU's Ms Hay; and Ms Guernaoui. A positive report on the QAA HER review would be a critical requirement in the process of applying for a Tier 4 licence. A successful licence application was essential for CEDU given that the University would no longer be able to sponsor international students on validated programmes.

Ms Guernaoui reported that the statistics regarding the completion and refusal rates for Christie's international students sponsored by the University to date would be seen as exemplary and this was likely to support a successful application.

10. Publications/Publicity Materials

The Board received a paper reminding members of the requirement of the University to effectively monitor use of its identity, marque and references to its awards. CEDU would send Mr Reed a number of recently developed marketing materials for review.

11. Any Other Business

Ms Hay requested the Board note her thanks to Mrs McCluskey for her efforts in finalising the new Memorandum of Agreement governing the validation relationship between CEDU and UoG.

The Convenor updated the Board on a number of strategic issues and policy developments including the recent comprehensive spending review and the Higher Education Governance Bill.

12. Reserved Business

The Board discussed the administration of student finance including SAAS, SLC and US Federal funding arrangements.

13. Date of Next Meeting

The next meeting of the Board would be arranged for April or May 2016 (TBC).

Joint Board of the University of Glasgow and Christie's Education, London.

Membership - Session 2015-16

Composition

University of Glasgow

Clerk of Senate or nominee (Convener)	Professor J Briggs
Head of College of Arts (or nominee)	Professor N Pearce
Senior Lecturer (History of Art), School of Culture and Creative Arts	Dr S Rush
SRC Representative	Ms Sue Yue
Head of Academic Collaborations Office (or nominee)	Mrs J McCluskey

Christie's Education

Managing Director (Vice Convener)	Ms J Hay
Academic Director, All Programmes	Professor M A Michael
Business and Student Services Manager	Mrs F Guernaoui
Student Representative	Ms Luciana Fabbri

In Attendance

Administrator, Academic Collaborations Office (Clerk)	Mr R Reed
Administrator, School of Culture and Creative Arts	Mr A Bradburn