

University of Glasgow**Academic Standards Committee - Friday 15 February 2013****Periodic Subject Review: Updated Responses to
Recommendations Arising from the Report of the Review of
Electronics and Electrical Engineering held on 24 February 2011****Recommendation 1**

The Panel recommends that discussion takes place within the School, and with the Student Lifecycle Project team, to ensure that, when the Campus Solutions system goes live in August 2011, the different subject areas, and their courses and programmes, within the School of Engineering are clearly identifiable [Paragraph 2].

For the attention of: Head of School, Heads of Subject, Student Lifecycle Project Team

Recommendation 2

The Panel recommends that consideration be given by the School of Engineering to the suitability of the term 'discipline' given its negative connotations, the potential for confusion and its lack of use elsewhere in the University [Paragraph 2].

For the attention of: Head of School, Heads of Subject

ASC noted from the responses to these recommendations that there was a need for staff to have both their Research Division and Teaching Discipline automatically flagged on staff web pages.

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It has been confirmed that the information on these web pages comes from HR and therefore Ann Hastings has arranged to meet with colleagues in the School of Engineering on 14 February to confirm the information on disciplines in order to make the necessary adjustments to the web information.

Recommendation 3

The Panel recommends that EEE revise its Programme Specifications in line with University policy to ensure each provides aims specific to each individual programme, rather than providing generic aims and referring the reader to the Student Handbook [Paragraph 3.1.2].

For the attention of: Head of Discipline

Response: *See Recommendation 4*

Recommendation 4

The Panel recommends that EEE revise its Programme Specifications in line with University policy to ensure each provides Intended Learning Outcomes specific to each individual course or programme, rather than providing generic aims and referring the reader to the Student Handbook [Paragraph 3.2.2].

For the attention of: Head of Discipline

Response to Recommendations 3 and 4:

The Discipline carried out a general revision of Programme Specifications as part of the successful IET accreditation visit in April 2012. The IET specifically praised the work carried out in developing aims and intended learning outcomes for the programme specifications of the new Mechatronics BEng and MEng degrees, and suggested additional revisions to further improve our other Programme Specifications. We have set a deadline of November 2012 to complete these additional revisions.

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Updated response: Head of Discipline

Updated Aims and Intended Learning Outcomes which fulfil the requirements of these recommendations have been created for the degrees in Electronics & Electrical Engineering (MEng/BEng) and Electronics with Music (BEng/MEng), and will be considered by the College Learning & Teaching committee presently. Aims and Intended Learning Outcomes for the degree in Electronics & Software Engineering have been created jointly with Computing Science, and are being progressed by them (this degree is accredited as part of the CS accreditation cycle). The degrees of Audio/Video Engineering (BEng/MEng) and Microcomputer Systems (BEng/MEng) have been withdrawn to new applicants, and it was felt unproductive to update the Programme Specifications for these degrees.

Recommendation 20

The Panel recommends that the School, the College, and Estates and Buildings work together to identify suitable social/study space and make it available as soon as is practically achievable [Paragraph 3.8.11] For the attention of: Head of College, Head of Discipline, Head of Estates & Buildings

Joint response: Head of College/Head of Discipline

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Updated response: Head of Discipline

A location for a separate student common area beside the computing cluster in level 3 of the Rankine Building has been agreed at School level, finance agreed, and Estates and Buildings have submitted draft plans for the Rankine Building alterations which have been commented upon by the School. Detailed plans are now being prepared with the expectation that work will be completed over the summer.

Recommendation 21

The Panel recommends that EEE, in communication with Registry, ensures that all grades from ERASMUS institutions appear on students' Websurf/Campus Solutions records in order to provide students with a comprehensive record of their studies [Paragraph 5.4].

For the attention of: Head of Discipline; Head of Registry

Response: Head of Discipline

Having investigated this situation further, it appears that the student who raised this matter, had indeed been on a year's study abroad (although not as part of the ERASMUS scheme). Their Adviser of Studies, who in this case was also their Degree Programme co-ordinator, had the responsibility of correctly translating their external University grades to the University of Glasgow Code of Assessment so that they might appear on the student's transcript. There was some delay in this work being done, due simply to the unusual nature of the study

abroad link. Having now developed this expertise within the Discipline, it is not expected that similar delays will take place in future.

Response: Head of Registry

MyCampus has been developed to support the administration of exchange out students, including four options for the recording of credit in for study taken elsewhere. These are outlined in the an e-mail of 20/01/2012 from SLSD Student Records Lead to Heads of Academic and Student Administration in each College, including Science and Engineering. The e-mail includes job aids covering general exchange student administration as well as one specifically on the recording of exchange credit by Schools in MyCampus. It is recommended that Schools use the first option - Transfer Credit.

ASC sought clarification from Registry on the response provided.

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Registry reported that the SLSD Team has confirmed that Transfer Credit allows the recording of all exchange grades, including ERASMUS. Users therefore have the ability to record this information in MyCampus. Whether they are all aware of this and are doing it we are less certain.