

## University of Glasgow

### Academic Standards Committee – Wednesday 18 April 2012

### Joint Board Reporting (Degrees delivered jointly with external institutions)

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#### *Overview*

Following agreement by ASC that clearer guidance be developed on information provided in annual reports from Joint Boards (ASC/2010/39), a revised structure for reporting has been developed. As part of the monitoring process, it was agreed that each report from a Joint Board:

“should be considered in detail by two nominated ASC reviewers, similar to the model used for DPTLA/PSR reports” (ASC/2010/39)

The proposed revised guidelines are currently being considered as part of a consultation process. This paper aims to provide an interim report on progress.

#### *Proposed Structure*

It is suggested that, instead of receiving individual annual reports from Joint Boards monitoring jointly delivered programmes as it currently does, that ASC receive a single report *per College* covering all joint programmes for the College. Although individual reports from Joint Boards would be received by each College and scrutinised by ASC reviewers, it is suggested that these reports be condensed into a single College report submitted to ASC.

The following process is proposed:

#### College Level

1. Joint Boards meet.
2. Convener and Clerk of the Joint Board produce a report using the suggested Joint Board template. The report would cover the following areas:
  - Changes to board membership and remit;
  - Admissions;
  - Annual Programme Monitoring;
  - Summary of the financial report;
  - Report from student representatives;
  - Staffing;
  - External Examiners' reports;
  - Internationalisation issues.
3. Joint Board reports are collated at College level and scrutinised by ASC reviewers. A summary report of all College Joint Boards based on the comments of the ASC reviewers would be submitted to ASC by each College. The summary report sent to ASC

would provide brief details on the above issues, followed by a brief commentary identifying key issues to be brought to the attention of ASC.

#### University Level

College summary reports are submitted to ASC. Scrutiny of College summary reports would take place at the meeting of ASC and approval sought, thereafter following the normal route for approved reports from ASC.

#### *Implementation*

Following consultation on suggested templates and summary report outlines (both of which are still being considered as part of the consultation process), a full report will be produced for the May meeting of ASC and approval sought for the implementation of the proposed reporting structure and guidelines from September 2012. Colleges will be advised of the new structure.

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