

University of Glasgow**Academic Standards Committee - Friday 8 October 2010****Report of the Meeting of the Joint Board of the University of Glasgow and Christie's Education – 11 June 2010****Ms R Miller, Senate Office****FOR APPROVAL****1. Remit and Membership, 2010-11**

The Joint Board discussed the Remit and Membership of the Board for 2010-11. They noted the matters covered by the Remit.

Under 'Composition' of the Board, Members agreed the following amendments:

- The School in which History of Art subject area would reside, was to be known as the 'School of Culture and Creative Arts';
- The role of Ms E Hancock was to be revised to 'Course Director for M Litt programmes'; and
- Under Christie's Education membership, their Finance Officer and Bursar, Ms Natasha Gooden, was to be added as an ex-officio member.

Revised Remit and Membership is attached as Appendix 1.

FOR NOTING**2. Christie's Education - Complaints and Disciplinary Procedures**

In consultation with the Senate Office, Christie's Education (CE) had revised their Complaints and Disciplinary procedures to align them more closely with those of the University. Following the Joint Board meeting, their updated procedures were confirmed by the Senate Office as appropriate and would be published in the Students' Handbooks for the 2010-11 Session.

3. Interim Reports on MLitt, Graduate Diploma and MA (Hons) Programmes

CE's Academic Director made the following report:

- 3.1 The External Examiners had been fully involved in moderating assessments. Following discussion in the January 2010 Board meeting on dissertation word lengths, referring to an instance in which there had been discussion on penalising a brilliant dissertation for exceeding the maximum number of word, it had been agreed to change the wording of the Regulation on the length of the dissertation. There might be upper limits for each of the essay and the catalogue entry. The Academic Director would be reviewing this over the summer.
- 3.2 Marking was monitored by the Academic Director and Course Directors. Two serious instances of plagiarism had been discovered through this process, and the submissions were credit-refused under CE's existing procedures.
- 3.3 Development meetings throughout the year, taking into account the opinions of staff and students, had led the Course Directors and Academic Director to conclude that the weighting of the Critical Review exercise was too high and it was proposed that

credits be redistributed to reflect the greater critical and research work carried out in the Culture and Ideology seminar. It was proposed to reduce the Critical Review from 10 to 5 credits and Culture and increase the Ideology seminar papers to a total of 15 credits. The Board **approved** this minor amendment to the Programme.

- 3.4 It was proposed that an extra option in Curatorial Studies be offered on Option B (Art, Style and Design) from 2010-11 instead of a further seminar in Method and Theory (Issues and Context). Total credits remained unchanged. The Board **approved** this minor amendment to the Programme.

FOR INFORMATION

- 3.5 The Staff: Student forum had its seventh general meeting in March. Seven students had attended from the MA (Hons), Graduate Diploma and M Litt programmes.
- 3.6 Undergraduate applications had been successfully processed through UCAS and CE were very pleased with the uptake. Current arrangements for transferring applicants' information between CE and the University incurred delays. However, the University would be introducing a new system in 2011, Campus Solutions, which was expected to simplify things.
- 3.7 A PhD option had been approved for joint supervision with the University's History of Art Department. It had been agreed with Professor Pearce that, while each institution would write separate PhD handbooks, these would be complementary. It was noted that they could be linked through the respective websites.
- 3.8 The AHRC¹ had intimated to CE that it might provide funding for a maximum of five studentships, under the AHRC Block Grant Partnership, from 2011-12. The Academic Director was in discussion with Professor Pearce over projects of mutual interest.

4. Library/Learning Resources Report

- 4.1 *Audio-visual and IT provision:* The main focus for 2009-10 had been on upgrading audio-visual and IT provision. Internet access was being upgraded. There had been some student dissatisfaction at the disruptions to internet provision and networked printer functionality.
- 4.2 *Library facilities:* The increase in student numbers had impacted on library resources. The collections and 'weeding out' policy was to be reviewed.
- 4.3 *Library services:* The Library had run orientation sessions at the start of the academic year; a successful image workshop; assignment briefings; and informal research sessions. The library desk service responded to enquiries and provided appointments to assist students, such as with thesis presentations.
- 4.4 The Library services had been well received by students. The annual LRC student survey was being revised in line with the University's course evaluation forms and would be circulated at the end of the term to enable further development of their services.
- 4.5 *University access and support:* CE had been testing its recently provided access to the University's e-library resources, with some administrative and student access difficulties. When CE staff next visited the University, they would arrange to meet with appropriate University staff for advice.

¹ Arts and Humanities Research Council

- 4.6 The possibility of co-opting part of the University's VLE 'Moodle' for CE use was discussed and Ms Held was subsequently put in contact with the College of Arts' Moodle support person.
- 4.7 *SCONUL² access:* Ms Held had investigated SCONUL access, for reciprocal library access. While some other universities had allowed CE students to use their libraries, not all would since it could not be reciprocated. The Convener suggested this be further investigated since CE were under the auspices of the University who were part of the SCONUL network.
- 4.8 *Library opening hours:* Students had raised the question of LRC opening hours at the Staff: Student Forum. The LRC was open till late during the week and was closed at the weekend. Issues of staffing and security rendered it unfeasible to open the LRC on Sundays, as requested by the students. The issue continued to be monitored.

5. Students' Report

The Students' Representative raised some issues:

- 5.1 *Student induction:* The commencement of the academic session had some complications, arising from the particularly high student intake that year, visa problems, and some staff changes. CE was considering having an introductory week for future intakes, possibly with staggered entry.
- 5.2 *Tutor availability:* Christie's Programmes' Option C depended on many external artists and events, and required a flexibility which did not make set tutor availability easily viable. However, students had requested that tutors be available at set times each week, particularly in Term 1. Following previous consultation with the University, the number of lectures on this Option had been decreased and seminar briefings on assignments increased, to increase opportunities for staff: student interaction. The matter would be kept under review.
- 5.3 *Differences across Options:* The Students' Representative referred to the different teaching styles experienced across different Options, with different proportions of lectures versus independent learning. However, there were different teaching strategies on the different Options, given their different content. Teaching styles were variable and stylistic issues had been discussed with tutors who had made adjustments quickly and effectively. The undergraduate students on Option A recognised the requirement for an intensive lecture programme on this strand, and reported being pleased with the balance of lectures, field trips and personal development.
- 5.4 *Personal Development Planning:* Board Members discussed students' personal development planning. While CE had professional development sessions, personal development planning, taking a holistic approach to a student's development, happened informally rather than formally. CE Programme Directors would give the matter further consideration.

6. Student Applications

The Academic Director referred to the numbers of student applications, offers, deposits and outcomes from 2004 to 2010, for the four Masters Options. The data indicated a significant increase in application rates across programmes over the period.

² Society of College, National and University Libraries

There had been a significant increase in applications for Option B from 2009 followed rebranding. The Postgraduate Diploma, which was being phased out, had received a reduced number of applications from 2008.

The Academic Director was delighted to note a significant rise in MA (Hons) applications in 2010 (37) from 2007 (17). He believed the UCAS participation and integration into the University's website had benefitted them.

7. Annual Reporting

It was reported that, under the newly updated Memorandum of Agreement, the template for the Annual Report had been revised in line with Quality Assurance Agency Enhancement developments and other requirements.

**JOINT BOARD OF THE UNIVERSITY OF GLASGOW AND CHRISTIES EDUCATION,
LONDON**

REMIT AND MEMBERSHIP

Remit

1. To oversee the following programmes:
 - Graduate Diploma in History of Art and Art-world Practice
 - MA (Hons) in History of Art and Art-world Practice
 - MLitt in History of Art and Art-world Practice
 - Doctor of Philosophy
2. To make recommendations to the Senate of the University and the Executive Committee of Christies Education, London (CE) in respect of the validation of the above programmes.
3. To conduct periodic reviews of the above programmes, and make recommendations to Senate on the basis of their outcomes.
4. To make such recommendations as are appropriate to the Executive Committee of CE.
5. To consider, for transmission to Senate for its approval, all nominations of External Examiners to the University Court for programmes leading to awards of the University of Glasgow taught wholly or jointly at CE.
6. To consider annually:
 - (a) the recommendations of, and comments contained within, the reports of External Examiners and the response of the Executive Committee of CE, London to the reports;
 - (b) a report on the numbers and qualifications of students admitted to the validated programmes, and on the progress of students within the programmes;
 - (c) the nomination of members of CE for recognition as teachers of the University.
7. To receive annual reports on, and keep under continuing review, the operation of the University's quality assurance and enhancement procedures for all programmes overseen by the Joint Board.
8. To encourage collaboration between CE and the University in the field of the history of art and architecture, the decorative arts and art-world practice.

Membership - Session 2010-11

Composition

Membership

University of Glasgow

Clerk of Senate or nominee
 Head of College of Arts (or nominee)
 Head of School of Culture and Creative Arts
 Richmond Chair of Fine Art
 Course Director for MLitt programmes
 Director of Senate Office (or nominee)

Professor G D Caie (Convener)
 Professor E Moignard
 Professor N Pearce
 Professor A Yarrington
 Ms E Hancock
 Dr J Aitken

Christie's Education

Academic Director, MLitt programme
 Course Director, Programme Option A
 Course Director, Programme Option B
 Course Director, Programme Option C
 Course Director, Programme Option D
 Student representative

Managing Director (*ex officio* member)
 Librarian (*ex officio* member)
 Finance Officer and Bursar (*ex officio* member)

Dr M Michael
 Dr R Plant
 Mr A Spira
 Ms L Perrotte
 Ms N Cura
 Mr K Gill

Ms I Pickering
 Ms N Held
 Ms N Gooden

In attendance

Administrator, Senate Office

TBC