

University of Glasgow

**Academic Standards Committee - Friday 14 November 2008**

**Report from Faculty Quality Assurance & Enhancement  
Officers Group**

Dr Jack Aitken, Convener of Group

**FQAEO Revised Remit and Membership 2008-09 [For Approval]**

Academic Standards Committee is invited to **approve** the revised Remit and Membership of the Faculty Quality Assurance and Enhancement Officers Group as detailed in **Appendix 1**. The document includes an appendix detailing the Role of the Faculty Quality Assurance and Enhancement Officer. Changes to the previously approved remit and role are highlighted in the text.

**Standardisation of the format of Faculty Annual Monitoring Reports [For Noting]**

The Faculty Assurance and Enhancement Officers Group **approved** a proposal from the Senate Office for standardisation of the format of Faculty Annual Monitoring Reports. The format of the Faculty Annual Monitoring Report will mirror the structure of the Annual Monitoring proformas. It will eliminate inconsistencies in approach and should also help individual Faculties to measure incremental change in the quality of local engagement with the process. It will assist the FQAEO Group to identify common issues and share good practice and will improve the efficiency of forward reporting to the Academic Standards Committee and responses there from.

*Prepared by: Karen Robertson*